

**girls
inc.**

GIRLS INCORPORATED[®]

OF LIMESTONE, ALGONQUIN AND LAKESHORE
201-993 Princess Street, Kingston, Ontario K7L 1H3
Phone: (613) 542-9202 Fax: (613) 547-9091
www.girlsinclimestone.ca



April 2011 to May 2012
GOVERNANCE & ADMINISTRATION

BOARD OF DIRECTORS

Christie Scales, President
Linda Drew, Vice-President
Betsy Schmidt, Treasurer
Andrea Piper, Secretary

Melissa Dart, Angela Lyons, Jim Docherty, Alicia Dornan,
Corinne Burke, Carolyn Shelley, Jennifer Foster,
and Eleanor Pike-Nurse - Directors at Large

STAFF

Lindsey Belch, Executive Director
Sara Ryder, Program Manager/FOCUS Coordinator
Tammy Kay, Girls Ed Coordinator
Sophie Harrison-Saxe, Focus Program Coordinator
Hanna Kitchingman, Admin. Coordinator/Teen Group Leader
Sarah Willis, Brooke Shand, Laura Ritenburg,
Sherrie Edmunds and Samantha Belliveau - Group Leaders

PROGRAM FUNDERS—2010/2011

The United Way serving K.F.L.&A.
Ministry of Health Promotion
Service Canada ~ Status of Women Canada
Treasure Chest Bingo Association
Mac's 644 Nevada Ticket Sales

Girls Bill of Rights

- ◆ Girls have the right to be themselves and to resist gender stereotypes.
- ◆ Girls have the right to express themselves with originality and enthusiasm.
- ◆ Girls have the right to take risks, to strive freely, and to take pride in success.
- ◆ Girls have the right to accept and appreciate their bodies.
- ◆ Girls have the right to have confidence in themselves and to be safe in the world.
- ◆ Girls have the right to prepare for interesting work and economic independence.

Slate of Officers and Directors

- President:** Christie Scales is commencing the second year of a two-year term as President.
- Vice-President:** Linda Drew is commencing a new two-year term as Vice-President.
- Treasurer:** Betsy Schmidt is retiring from the board after completing 6 years of service as Director at Large, and most recently, Treasurer. Betsy will be staying on as a member of our Finance Committee.
- Secretary:** Andrea Piper is commencing the second year of a two-year term as Director at Large. Andrea is currently on maternity leave returning in the fall of 2012.
- Interim Secretary:** Melissa Dart is commencing a new two-year term as Director at Large. She is also filling in as Secretary while Andrea is off on Maternity Leave.
- Jim Docherty is commencing the second year of a two-year term as Director at Large.
- Angela Lyons is commencing a new two-year term as Director at Large.
- Alicia Dornan is commencing the second year of a two-year term as Director at Large.
- Corinne Burke has recently joined the board and is commencing a new two-year term as Director at Large.
- Carolyn Shelley has recently joined the board and is commencing a new two-year term as Director at Large.
- Jennifer Foster has recently joined the board and is commencing a new two-year term as Director at Large.
- Eleanor Pike-Nurse has recently joined the board and is commencing a new two-year term as Director at Large.

GIRLS INC. LIMESTONE
ANNUAL GENERAL MEETING
MAY 15, 2012

A G E N D A

1. Approval of Agenda – Linda Drew, Vice-President
2. Approval of Minutes of last AGM (April 19, 2011) - Linda Drew
3. 2010 Audit, 2011 Internal Financial Report and 2012 Budget – Lindsey Belch, Executive Director
4. Proposed Amendments to Corporate By-Laws: Article 4.1 and Article 4.2 Sections (e) through (g) – Linda Drew
5. President's Remarks – Linda Drew
6. Operational Report - Lindsey Belch
7. Ratification of Slate of Officers and Directors – Lindsey Belch
8. Appointment of Secker, Ross and Perry as Auditors – Lindsey Belch
9. Ratification of Prior Acts of the Board of Directors – Linda Drew
10. Other Business
11. Guest Speaker, Jessica Fotherby – FOCUS 8 Participant
12. Adjournment

GIRLS INCORPORATED
OF LIMESTONE, ALGONQUIN AND LAKESHORE

Annual General Meeting Minutes

APRIL 19, 2011 – AGENCY BOARD ROOM

Present: Christie Scales, Angela Lyons, Dawn Tate, Melissa Dart, Jim Docherty, Doris Power, Andrea Piper, Linda Drew, Lindsey Belch, Hanna Kitchingman,

Guests: Ellen Hyslop – Queen’s Women in Leadership Liaison; Michele Dawson, Prospective Board Member, Alicia Dornan, Prospective Board Member; Natalie Hagar, Prospective Board Member

The meeting was called to order at 6:01 p.m.

1. Approval of Agenda:

The Agenda was amended to move forward Ellen’s participation in the meeting as she is a student and had an exam the next day.

Doris Power motioned to accept the agenda. Dawn Tate seconded the motion. Carried.

2. We were joined by Ellen Hyslop who is the Girls Inc. Liaison on the QWIL Board. Ellen discussed the purpose of QWIL, their plans for the coming year and how they would like to see us participate as their sole charity partner. The Board thanked Ellen and the QWIL for their generous support of Girls Inc. and indicated that we would participate and support them in any way we can. The following summarizes activities:

The 2010 QWIL conference raised \$3,503 for Girls Inc. QWIL recently hosted a Charity Belly Dancing and raised \$55.00. QWIL are planning to host hosting charity kick-boxing, yoga, and silent auction events. In the fall of 2011 QWIL will again hold their annual conference which Christie will speak at on behalf of Girls Inc. They would like to have some of our girl participants there. We will organize this. It could be a very good event for FOCUS girls to participate at. Ellen would like to be added to our Community Contact list to keep up to date on upcoming events, workshops and other activities provided by Girls Inc. Hanna will be the contact person for Girls Inc. She and Ellen will re-connect in the fall fall 2011 when school is back in session.

3. Approval of AGM Minutes – (May 18, 2010):

Angela Lyons moved to accept the minutes of the 2010 Annual General Meeting. Andrea Piper seconded the motion. Carried.

Proposed By-Law Amendments Article 4 - Membership

4.1 Membership in the Corporation shall be limited to persons at least nineteen (19) years of age and organizations interested in furthering the objectives of the Corporation. ~~Members must be approved for membership as per the Corporation’s operational policy.~~

The agency defines membership approval in 4.2 below. This is therefore is not necessary and should therefore be removed as it is defined below.

4.2 Corporation members are comprised of the following individuals:

- (a) Members of the Board of Directors
- (b) Members of Board Committees who have been active in the year preceding an Annual General Meeting
- (c) Girls Inc. ONE-to-one Program Mentors
- (d) Program Delivery Volunteers who have been active in the year preceding an Annual General Meeting
- ~~(e) One parent from a family whose daughter(s) is (are) participating in the Corporation’s programs, providing said parent has reached the age of nineteen (19).~~

Replace With:

(f) Young women aged nineteen (19) and over who have completed participation in a Girls Inc. Program and choose to be registered as a member of the agency for the purpose of information exchange and participation in Girls Inc. General Meetings.

(g) Community Members who have a child who is a member of Girls Inc. and choose to be registered as a member of the agency for the purpose of information exchange or participation in Girls Inc. general meetings.

GIRLS INC. LIMESTONE 2011 INTERNAL CASH FLOW REPORT	2011 CASH FLOW	2012 BUDGET
REVENUE		
DONATIONS	4,904	4,000
FUNDRAISING		
Art Auction and Special Events	3,373	5,000
Bingo Events	19,932	20,000
Nevada Ticket Sales	12,012	12,000
PROGRAM REVENUE		
United Way - Girls Ed	50,833	50,000
Service Canada - FOCUS	428,107	470,000
Ministry Health Promotion - After School	29,017	27,500
Status of Women Canada - Mother's Ntw	20,000	10,000
OTHER REVENUE	5,366	5,000
ECHO AGE IN TRUST	3,960	
TOTAL REVENUE	577,504	603,500
EXPENSES		
ADMIN. EXP.		
HST Recoverable	6,230	0
Gen Admin & Serv. Chgs.	3,970	4,000
Office Exp./Equip.	8,801	5,000
Professional Fees	6,624	3,000
Volunteer Expenses	445	0
FUNDRAISING EXP.		
Nevada Expenses	7,552	6,000
PAYROLL (net)	212,083	230,000
PROGRAM EXP.		
After School Program	7,510	3,500
FOCUS Program	265,622	302,000
General Program Expenses	2,713	4,000
Insurance	1,892	2,000
Mother's Network	2,381	0
Membership Expenses	2,448	4,000
Mileage Expenses	6,594	4,000
Professional Development	194	2,000
Telephone/Internet Exp.	3,421	4,000
Rent/Utilities	17,296	20,000
TOTALS	555,776	593,500
TOTALS	21,728	10,000

4. 2010 Internal Financial Report and 2011 Budget:
Lindsey presented the 2010 Cash Flow Report and 2011 Operating Budget, which were developed by the Finance Committee and approved by the Board of Directors during the past Board term.

It was moved by Jim Docherty and seconded by Dawn Tate that the 2010 Cash Flow Report and 2011 Operational Budget be accepted. CARRIED

It was noted that new members are needed for the Finance Committee.

5. President's Remarks:
Christie Scales provided a written report in our Annual Report.
6. Operational Report:
Lindsey Belch provided a written report and program statistics in our Annual Report.
7. Approval of Slate of Officers and Directors:
The Slate of Officers and Directors for the 2011/2012 Board term is attached. It was moved by Dawn Tate and seconded by Angela Lyons that the Slate of Officers and Directors be accepted as presented. CARRIED
8. Approval of Prior Acts
Melissa Dart moved that prior acts of the Board of Directors for the 2010/2011 Board term be ratified. Jim Docherty seconded the motion. Carried.
9. Other Business:
- 9.1 Queen's Woman in Leadership Collaborations
See item 2 above.
- 9.2 Girls Inc. Advocacy Statement:
"Girls Have the Right to Have Confidence in Themselves and Be Safe in the World" – Discussion
10. Adjournment:
Andrea Pritchard moved to adjourn the meeting at 7:13 p.m. CARRIED

Recorded by:
Lindsey Belch
Executive Director
April 26, 2011

PRESIDENT'S REMARKS

Over the last few years, Girls Inc. Limestone has seen a phenomenal rise in the number of girls served in our community. This increased outreach has been realized by the synergy of our dedicated board members, our amazing Executive Director and our talented and committed staff members and program volunteers.

On behalf of the Board of Directors, I would like to express our appreciation to our program funders who believe in what we do and value our encouragement of all girls to be strong, smart and bold. This support speaks volumes about our community's belief in our girls and young women as future empowered citizens and resourceful leaders.

We inspire all girls and young women to become involved in our programs, activities and events, volunteer when appropriate, and experience the amazing teamwork and limitless enthusiasm of Girls Inc. Limestone.

Sincerely,
Linda Drew, Vice-President

1,611 GIRLS SERVED

700 GIRLS IN GENERAL MEMBERSHIP

52% INCREASE IN WORKSHOPS DELIVERED

22% INCREASE IN GIRLS SERVED

EXECUTIVE DIRECTOR'S REMARKS

2011 proved to be hectic and wonderful for your Girls Inc. staff members as we served more girls and young women than ever before! I am very proud to work with such a knowledgeable, dedicated staff team who always go that extra mile for every girl who needs our help. Thanks very much to Sara, Tammy, Sophie and Hanna! Together with their students and contract staff they were responsible for successfully graduating 28 FOCUS participants, mentoring and inspiring more than 800 adolescent and teenaged girls, and keeping in touch with the more than 700 girls in our general membership.

It is also my great pleasure to work with the dynamic and dedicated team of volunteers that make up our agency Board of Directors. Thank you for your thoughtful leadership and guidance as we strive to meet the needs of our members and expand the scope of the services we provide in the community.

I look forward to the coming year with enthusiasm, and will work hard to maintain our current programs, expand our funding in the Belleville community, and seek new supporters so that we can continuously offer new and innovative programs for girls and young women.

Sincerely,
Lindsey Belch, Executive Director

483 WORKSHOPS DELIVERED