

Girls Incorporated®
of Limestone, Algonquin
and Lakeshore

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GIRLS INC. LIMESTONE
ANNUAL GENERAL MEETING
APRIL 19, 2011

girls
inc.®

Inspiring all girls
to be strong,
smart, and bold sm

A G E N D A



A United Way
Member Agency

1. Approval of Agenda – Christie Scales, President
2. Approval of Minutes of last AGM (May 18, 2010) – Christie Scales
3. 2010 Internal Financial Report and 2011 Budget – Lindsey Belch, Executive Director
4. President's Remarks – Christie Scales
5. Operational Report - Lindsey Belch
6. Ratification of Slate of Officers and Directors – Lindsey Belch
7. Ratification of Prior Acts of the Board of Directors – Christie Scales
8. Other Business
 - 8.1 Queen's Women in Leadership Collaborations
 - 8.2 Girls Inc. Advocacy Statement:
"Girls Have the Right to Have Confidence in Themselves and Be Safe in the World" - Discussion
9. Adjournment

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ANNUAL GENERAL MEETING
MAY 18, 2010 – AGENCY BOARD ROOM

Present: Christie Scales, Cathy Dervan, Angela Lyons, Doris Power, Andrea Piper,
Betsy Schmidt, Linda Drew, Sara Ryder, Lindsey Belch

The meeting was called to order at 5:58 p.m.

1. Approval of Agenda:
Cathy Dervan motioned to accept the agenda. Angela Lyons seconded the motion. Carried.
2. Approval of AGM Minutes – April 21, 2009:
Doris Power moved to accept the minutes of the 2007 Annual General Meeting. Linda Drew seconded the motion. Carried.
3. Financial Report:
Lindsey presented the 2009 Cash Flow Report and 2010 Operating Budget, which were developed by the Finance Committee and approved by the Board of Directors during the past Board term.

It was moved by Cathy Dervan and seconded by Linda Drew that the 2009 Cash Flow Report and 2010 Operational Budget be accepted. CARRIED
4. Annual Report:
A brochure-type report was produced again this year as it significantly cut down on paper waste and provided key information for funders. This is a simplified report containing our President's and Executive Director's remarks on the past term, a financial report, statistical information and details on our governing body for the term. A copy of this report was provided to all members present at this meeting.
5. Slate of Officers:
The Slate of Officers and Directors for the 2010/2011 Board term is attached. It was moved by Betsy Schmidt and seconded by Andrea Piper that the Slate of Officers and Directors be accepted as presented. CARRIED
6. Approval of Prior Acts
Doris Power moved that prior acts of the Board of Directors for the 2009/2010 Board term be ratified. Angela Lyons seconded the motion. Carried.

7. Other Business:

7.1 By-Law Amendments

The following bylaws have been approved by the Board of Directors as they were amendments required prior to meeting the minimum standards during our July 2009 Girls Inc. Service Audit. In addition, a number of changes were made to our Governing Board Policies. Note however that changes to the Governing Board Policies document do not require ratification at the Annual General Meeting.

Article 3 - Corporation Vision, Mission, Motivation, and Mandate

Paragraph added to meet Girls Inc. Standards

3.2 The Girls Inc. Advocacy Statements are provided to all Board and Staff Members and are reviewed regularly at Board meetings. The Advocacy Statements are utilized as the agency's foundation for program planning, setting policy, program delivery and the advocacy of girls and young women.

Article 6 – Board of Directors

Number of required Board members reduced from 12 to 20, to 8 to 12, to reflect current practice.

6.1 The property and business of the Corporation shall be managed by a Board of a minimum of eight (8) and maximum of twelve (12) Directors, of whom fifty percent (50%) plus one (1) shall constitute a quorum. Directors must be individuals at least nineteen (19) years of age with the power under law to contract. Directors shall become members of the Corporation within ten (10) days of their election or appointment.

It was moved by Linda Drew and seconded by Cathy Dervan that the above amendments be accepted. CARRIED

7.2 Discussion ensued regarding possible new partnerships with Keys Employment Services due to additional funds available through Service Canada.

8. Adjournment:

Cathy Dervan moved to adjourn the meeting. CARRIED

Recorded by:
Lindsey Belch
Executive Director
May 18, 2010

GIRLS INCORPORATED OF LIMESTONE, ALGONQUIN AND LAKESHORE

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2009

	<u>2009</u>	<u>2008</u>
Assets		
Current Assets		
Cash	\$ 1,983	\$ 39,454
Accounts receivable	2,970	6,168
Prepaid expense	<u>1,512</u>	<u>1,704</u>
	<u>\$ 6,465</u>	<u>\$ 47,326</u>
Liabilities and Net Asset Deficiency		
Current Liabilities		
Bank indebtedness	\$ 24,840	
Accounts payable and accrued liabilities	18,803	\$ 10,913
Deferred contributions	1,668	
Deferred grant (note 3)		40,000
Loan payable	<u>6,500</u>	<u>5,000</u>
	51,811	55,913
Net Asset Deficiency	<u>(45,346)</u>	<u>(8,587)</u>
	<u>\$ 6,465</u>	<u>\$ 47,326</u>

GIRLS INCORPORATED OF LIMESTONE, ALGONQUIN AND LAKESHORE

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2009

	<u>2009</u>	<u>2008</u>
Revenue		
United Way allocation	\$ 48,696	\$ 42,192
Program grants	134,544	284,358
Fund raising and special events	60,533	55,391
Donations	6,791	2,834
Interest and other	<u>4,001</u>	<u>3,982</u>
	<u>254,565</u>	<u>388,757</u>
Expense		
Administration	2,972	3,958
Insurance	2,167	2,216
Membership dues	3,607	3,330
Mileage and travel	4,898	4,228
Office	5,045	4,977
Professional fees	2,661	3,128
Program	114,335	191,085
Rent	15,088	18,678
Special events	13,227	10,836
Staff development	375	1,513
Telephone	3,022	4,857
Volunteers	570	751
Wages and benefits	<u>123,357</u>	<u>138,326</u>
	<u>291,324</u>	<u>387,883</u>
Excess (deficiency) of revenue over expense for the year	<u><u>\$ (36,759)</u></u>	<u><u>\$ 874</u></u>

GIRLS INC. LIMESTONE 2010 INTERNAL CASH FLOW REPORT	2010 CASH FLOW	2011 BUDGET
<u>REVENUE</u>		
DONATIONS	4,058	4,000
FUNDRAISING		
Art Auction	12,290	5,000
Bingo Events	21,323	18,000
Nevada Ticket Sales	8,573	14,000
PROGRAM REVENUE		
Girls Ed Program (UW)	51,591	49,500
Focus Program (SC)	230,822	430,440
After School Program (MHP)	54,889	54,000
Mother's Network (SWC)	53,712	20,000
OTHER REVENUE	-2,721	5,000
ECHO AGE IN TRUST	1,691	
TOTAL REVENUE	436,228	599,940
<u>EXPENSES</u>		
ADMIN. EXP.		
Gen Admin & Serv. Chgs.	3,164	4,000
HST Expense	3,160	0
Office Exp./Equip.	7,884	7,500
Professional Fees	2,550	2,500
Volunteer Expenses	475	600
FUNDRAISING EXP.		
Art Auction	1,868	0
Nevada Expenses	5,852	8,000
PAYROLL (net)	196,838	232,000
PROGRAM EXP.		
After School Program (MHP)	14,058	3,000
Focus Program (SC)	158,798	295,000
Girls Ed General Expenses	1,397	4,000
Insurance	2,167	2,500
Membership Expenses	4,691	3,500
Mileage Expenses	4,127	5,000
Mother's Network Expenses	5,089	5,000
Professional Development	144	2,000
Rent/Utilities	15,886	18,000
Telephone Expenses	3,093	6,400
TOTAL EXPENSES	431,241	599,000
TOTALS	4,987	940